

## **Job Order Form**

|                       | Jub Older Fulli |
|-----------------------|-----------------|
| Company Details       |                 |
| Company Name          | Address 1       |
| Email Address         | Address 2       |
| URL                   | City            |
| Phone                 | State           |
| Mobile                | Zip             |
| Contact Name          | Title           |
| Decision Maker(s)     | Title           |
| Business Type         | Industry        |
| Position Details      |                 |
| Job Title             | Travel          |
| Work Location         | Relocation      |
| Normal Hours          | 401K            |
| Starting \$           | Insurance       |
| Bonus                 | Stock           |
| Overtime              | Vacation        |
| Project Length        | Holiday         |
| Reports To            | Other           |
| Open Date             | Start Date      |
| Interview Process     |                 |
| Position Description  |                 |
| 1 Osition Description |                 |
|                       |                 |
|                       |                 |
|                       |                 |
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| Project Description   |                 |
|                       |                 |
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|                       |                 |
|                       |                 |

| Skills Required   |               |                           |                    |  |             |  |  |
|---|---------------|---------------------------|--------------------|--|-------------|--|--|
| Skill   | -             | Specifics (Years, Version | ons, Industry, etc |  | Rating 1-10 |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
| Experience Required   |               |                           |                    |  |             |  |  |
| •   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
| Personal Traits / Characteristics   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
| Degree/   | Training / Co | ertification Required     |                    |  |             |  |  |
| Degree  |               |                           | Certification      |  |             |  |  |
| Degree  |               |                           | Certification      |  |             |  |  |
| Training  |               |                           | Certification      |  |             |  |  |
| Training  |               |                           | Certification      |  |             |  |  |
| Reason  | for Job Ord   | er                        |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
| Recruiting Notes  |               |                           |                    |  |             |  |  |
| Have the interviews started?  |               |                           |                    |  |             |  |  |
| Are there candidates under consideration?   |               |                           |                    |  |             |  |  |
| Are there companies that you prefer candidates come from?                                   |               |                           |                    |  |             |  |  |
| What makes your company a great place to work? (People, Benefits, Flex time, Exciting, etc) |               |                           |                    |  |             |  |  |
| Triat makes your company a great place to work: (1 copie, Denems, 1 lex ume, Exclung, etc)  |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |
|   |               |                           |                    |  |             |  |  |